Commercial Loan Application Form

APPLICATION DETAILS

Applicant Name(s)		
Broker Name	Company Name	
Broker ID	Email	
Contact Number	ACL/ACR Number	
Application ID	Date	

SCENARIO DETAILS

Case Number	Pepper use only
Exception (If Applicable)	

WARNING

This document is intended only for Pepper Money Limited and contains confidential information. Confidentiality is not waived if you are not the intended recipient, nor may you use, review, disclose, disseminate or copy any information contained in or attached to this document. If you received this document in error please destroy and notify the sender immediately.

Please email application to CRE@pepper.com.au.

CHECKLIST (INFORMATION TO INCLUDE WITH THIS APPLICATION)

Online Application Form

Form must be fully completed with all relevant supporting documents including Pepper Serviceability Calculator attached. Pages 4 and 8 must be signed and dated. The turnaround time for this application may be impacted if submitted with incomplete or omitted information.

□ Identification Verification

Please provide a completed Pepper Customer Identification Form for each borrower, guarantor and individual beneficial owner with clear copies of ID (attached to this form).

Refinance / Debt Consolidation:

Statements for loans being refinanced (only required if Comprehensive Credit Reporting does not have repayment history available):

- 3 months for all non-mortgages,
- 6 months for mortgages and
- 12 months for loans with other non-conforming lenders.

Discharge Authority

Please provide a completed discharge authority form for refinance applications. This will assist in a quicker settlement.

PAYG Income Evidence:

Two recent payslips within 30 days

Plus **one** of the following:

Most recent Income Statement/Payment Summary,

Notice of Assessment,

Letter of Employment (On company letterhead, dated within last 30 days, signed by payroll and must state the applicants' name, position, length of service and salary), or

Three-month bank statements showing salary credits

Pepper Money Limited

Self Employed Income Evidence (Full Doc):

- Recent two years Financial Statements
- Recent two years lodged Tax Returns for all relevant parties
- Notice of Assessment/s

Self Employed Income Evidence (Alt Doc):

- Pepper Self Employed Income Declaration Form
- Plus **one** of the following if Prime:
 - Six months Business Activity Statements (BAS),
 - Six months Business Bank Statements, or
 - Fully completed Pepper Accountant Letter (N/A for loans >\$3.0M)

OR Plus **one** of the following if Near Prime:

- Twelve months Business Activity Statements (BAS),
- Twelve months Business Bank Statements, or
- Fully completed Pepper Accountant Letter (N/A for loans >\$3.0M)

Rental Income

- Most recent agent rental statement, or
- Agent tenancy agreement, or
- Three-month bank statements and lodged tax return confirming rental income, or
- Rental appraisal if the property is not currently tenanted
- Full copy of current commercial lease

Security

- Contract of Sale (Purchase)
- Funds to Complete (Purchase)

Security Valuation

Upon fee payment authority being completed, Pepper will order the valuation

Trust Deeds

Certified copies of Trust Deeds (where applicable)

Associated Deed of Amendments

FEE PAYMENT AUTHORITY

- I have ordered a valuation on <u>https://propertyhub.corelogic.asia/</u>, or
- □ I authorise Pepper to debit my credit card for payment of the valuation fee payable in relation to this application.
 - I have provided my credit card details via the Fee Payment Tab in Apply online, or
 - I have provided my credit card details via <u>bit.ly/2qqFX1Y</u> and received a token number:

Token No:

NOTES SUPPORTING APPLICATION

Note: All Applications are to be submitted with a completed Servicing Calculator, if you require assistance please refer to your Pepper Commercial BDM.

Client Background - Overview of primary source of income, their business and any pertinent issues.

Security property - Brief description of the security property, including location, type of property, age, quality, lease arrangements and any other notable features.

Industry - Information on the industry(ies) that the client is involved in and how long the client has been in the industry. If the property is an investment property what industry does the tenant operate in.

Management and Shareholding - Comment on the experience and depth of the management team and, if a company, the same for directors and major shareholders. Please provide a corporate tree as an attachment.

Trust Borrower - What is the Trust structure, who are the beneficial owners of the trust. Please ensure you attach a stamped (where applicable), certified trust deed.

Customer Identification

(to be collected for each applicant and guarantor and loan signatory)

NB: If you have not completed a face-to-face verification, please direct your customer to pepper.clientid.com.au to arrange for their identity verification to be completed.

A1) PERSONAL INFORMATION					
Title Mr Mr	s 🗋 Miss 🗋 Ms 📄 Other		Date of Birth	/ /	
Full legal name as per birth certificate/passport	Given Names	Surname			
Address	Street	Suburb	State	Postcode	

A2) VERIFICATION USING ORIGINAL DOCUMENTS - SATISFY ONE OF THE CATEGORIES BELOW:

IMPORTANT: The documents produced must be current, except for an expired Australian passport which has not been cancelled and was current within the preceeding 2 years.

MINIMUM DOCUMENT REQUIREMENTS				
01	Australian passport or foreign passport plus Australian drivers licence or photo card plus change of name or marriage certificate if necessary	03	Australian drivers licence or photo card plus full birth certificate or citizenship certificate or descent certificate plus Medicare or Centrelink or Department of Veterans Affairs card plus change of name or marriage certificate if necessary	
02	Australian passport or foreign passport plus full birth certificate or citizenship certificate or descent certificate plus Medicare or Centrelink or Department of Veterans Affairs card plus change of name or marriage certificate if necessary	04	 (a) Australian Passport or foreign passport plus another form of government issued photographic identity document plus change of name or marriage certificate if necessary OR (b) Australian Passport or foreign passport plus full birth certificate plus another form of government issued photographic identity document plus change of name or marriage certificate if necessary 	

IMPORTANT: If documentation is not written in English, an original English translation must be provided by an approved translation service.

A3) BROKER DECLARATION

• I, Full Name of Broker

being a Pepper accredited broker acknowledge and confirm that I met with the customer face to face and performed a Verification of Identity (VOI) which took place at:

Address

- · The identification relates to the customer with details provided in A1, and
- The original identification documents as listed in A2 of this form were produced to me in the face to face meeting and true copies are attached to this form; and
- The customer appeared to have similar facial characteristics to the person in the photographs included in the original identity documents; and
- The customer speaks and understands English fluently. If not, the interview was conducted in language

Signature

You must notify Pepper's Credit Team on 1800 737 737 if you have any concerns in relation to the customer or the documents provided. Clear copies of original documents used to identify the customer have been sent to Pepper Money Limited. - <u>CRE@pepper.com.au</u>.

Date

On

Date

Privacy Consent Form

"Parties" means Pepper Money Limited ABN 55 094 317 665 and its related bodies corporate, any party who processes the loan application, any insurer, financier, manager, servicer. In this privacy consent, "we", "us" and "our" includes each of the Parties.

By signing this document or otherwise accepting this consent, you consent to the Parties and some other entities collecting. using, holding and disclosing personal information (including sensitive information) and credit-related information about you as set out below. You can find out more about how we deal with your privacy by viewing Pepper's privacy policy at www.pepper.com.au/privacy-policy. We may seek and obtain further personal information (including sensitive information) and credit-related information about you during the course of our dealings with you. The terms of this consent also apply to the collection, use, holding and disclosure of that information. If you do not provide us with this consent or provide us with your personal information and credit-related information we may not be able to arrange or provide credit for you, provide other services, verify your identity or protect against fraud. Note: not all matters discussed below may be applicable to you.

How we handle your personal and credit-related information The Parties may collect, use, hold and disclose personal information, and credit-related information about you for the purposes of arranging or providing credit to you, processing your application for credit, assessing whether to accept a guarantee of credit from you, managing that credit, direct marketing of products and services by us, complying with laws, managing our relationship with you, and allowing us to perform administrative tasks. We may collect this information from you or from third parties.

We are also required to collect your personal information to comply with our obligations under Australian law, including the *Anti-Money Laundering and Counter-Terrorism Financing Act 2006 (Cth).*

Credit information includes information such as your identity information, the type, terms and maximum amount of credit provided to you, repayment history information, default information (including overdue payments), new arrangement information, financial hardship arrangement information including whether you have made a financial hardship arrangement with us, personal insolvency information, court information and details of any serious credit infringements. Credit eligibility information is credit reporting information supplied to us by a credit reporting body and any information that we derive from it. Collectively, we refer to this as 'credit-related information'.

Personal information includes any information or an opinion about an identified individual, or an individual who is reasonably identifiable. The kinds of personal information we may collect about you include your name, date of birth, address, account details, occupation, and any other information we may need to identify you including publically available information from public registers and social media. If you are applying for finance we may also collect the number and ages of your dependents and cohabitants, the length of time at your current address, your employment details and proof of earnings and expenses. If you use our website or mobile applications we may collect information about your location or activity including

IP address, telephone number and whether you have accessed third party sites, the date and time of visits, the pages that are viewed, information about the device used and other user location information. We may collect some of this information using cookies (for more information please see the Website Terms of Use/Policy at www.pepper.com.au/privacy-policy.

Access to information and Privacy Policies You may gain access to the personal information and credit-related information that we hold about you by contacting us. A copy of Pepper's privacy policy can be obtained at www.pepper.com.au/privacy-policy or by emailing privacyofficer@pepper.com.au. Links to the privacy policies and credit reporting policies of our Mortgage Insurers and credit reporting bodies (CRBs) are shown at the end of this consent. These privacy policies and credit reporting policies contain information about how you may access or seek correction of your personal information and credit-related information, how that information is managed, how you may complain about a breach of your privacy and how that complaint will be dealt with. They also contain information on 'notifiable matters' including things such as the information we use to assess your creditworthiness, the fact that CRBs may provide your personal information and credit-related information to credit providers to assist in an assessment of your credit worthiness, what happens if you fail to meet your credit obligations or commit a serious credit infringement - including our right to report a default or a serious credit infringement to CRBs, your right to request that CRBs not use your credit-related information for the purposes of prescreening credit offers, and your right to request a CRB not to use or disclose credit-related information about you if you believe you are a victim of fraud

Consumer and commercial credit-related information We may exchange your commercial and consumer credit-related information with entities listed below to assess an application for consumer or commercial credit and manage that credit (including to collect any payment that is overdue). In particular, we can obtain credit-related information about you from a CRB providing both consumer and commercial credit-related information.

Exchange information with credit providers We may exchange your personal information and credit-related information with other credit providers for the purposes of assessing your creditworthiness, credit standing, and credit history or credit capacity.

Disclose information to guarantors We and our Mortgage Insurers may disclose your personal information and credit-related information to any person (or their authorised representative) who proposes to guarantee or has guaranteed repayment of any credit provided to you or who indemnifies you in any way.

Exchange information We may exchange personal information and credit-related information with the following types of entities, some of which may be located overseas. Please see our privacy policy for more information.

- The CRBs identified below
- The lenders' mortgage insurers identified below
- Introducers including finance brokers, dealers, suppliers, mortgage managers, and persons who assist us to, or jointly with us, provide our products and services to you
- Any person who represents you including your financial consultants, accountants, lawyers, advisers, referees (such as your employer, to verify information you have provided) and representatives including executors, administrators, guardians, trustees attorneys and persons holding power of attorney
- Our auditors, accountants, lawyers, attorneys, and other external advisors
- Any industry or regulatory body, government authority, tribunal, court or otherwise in connection with any complaint regarding the approval or management of your lease or loan – for example if a complaint is lodged about us
- Any investors, agents or advisers, trustees, ratings agency or businesses assisting us with funding for credit made available to you or any entity that has an interest in your finance or our business
- Any person where we are authorised or required to do so by law, such as under the Anti-Money Laundering and Counter Terrorism Financing Act 2006 (Cth), or by government and law enforcement agencies or regulators, or where you have provided us consent
- Entities to whom we outsource some of our functions and external service providers (for example IT services, entities to help verify your identity including organisations providing online verification of identity, entities to help verify your income and expenditure, entities to help identify, investigate and prevent illegal activities such as fraud etc) or that provide information and infrastructure systems
- Other financial institutions such as banks, for example to process a claim for mistaken payment
- · Real estate agents
- Medical professionals, medical facilities or health authorities who verify health information you may provide
- Insurers, valuers, debt collection agencies auditors, insurers, re-insurers and health care providers
- Any person considering acquiring an interest in our business or assets
- · Any person who is a supplier of an asset to you
- · Security registration bodies
- Other persons who have an interest in the property offered to us as security
- Other borrowers or guarantors (if more than one) or borrowers or prospective borrowers of any credit you guarantee or propose to guarantee
- Any of our associates, related entities or contractors such as claims related providers including assessors and investigators that help us with claims
- · Associated businesses that may want to market products to you

Customer identification We and our Mortgage Insurers may disclose your name, date of birth and address to an organisation, including CRBs, providing verification of your identity to request an assessment of whether that information matches information they hold in their files (an "Information Match Request")

(this may also include online electronic identity verification). Your personal details will be matched to information held by the issuer of

the identification document (the "Official Record Holder") via the use of third party systems. Alternative means of verifying your identity may be available.

We may also use information about your Australian Passport, state or territory driver licence, Medicare card, citizenship certificate, birth certificate, and any other identification documents to match those details with the relevant registries using third party systems and record the results of that matching.

Mortgage Insurers We may disclose personal information and credit-related information to the lenders mortgage insurers and the title insurers (collectively, Mortgage Insurers) listed below. Where permitted by the Privacy Act 1988, the Mortgage Insurers may disclose your personal information and credit-related information to us and to third parties including: the CRBs listed below; rating agencies; the Mortgage Insurer's related entities, service providers, agents, contractors and external advisors; reinsurers, other mortgage insurers and mercantile agents; payment system operators, other financial institutions and credit providers; other parties for the purposes of securitisation and fraud prevention; your guarantor or proposed guarantor; your referees and advisers; government and other regulatory bodies; and other entities. Where permitted by the Privacy Act 1988, the Mortgage Insurers may seek and obtain commercial and consumer credit-related information from a CRB including (but not limited to) information concerning your credit worthiness or credit history; and information about overdue payments.

Where permitted by the Privacy Act 1988, the Mortgage Insurers will hold, use and disclose your personal information and credit-related information for the purposes of securing and administering lenders' mortgage insurance for your mortgage, including: assessing whether to provide insurance, including to assess the risk of you defaulting or the risk of a guarantor being unable to meet their liability; managing and varying the insurance; dealing with claims, enforcing a mortgage and recovering the proceeds of sale; assessing hardship; conducting risk assessment and management involving securitisation; for fraud prevention; for credit scoring, portfolio analysis and reporting; to comply with regulatory requirements; to verify personal information and credit-related information provided to it; or for any purpose required or permitted under the insurance contract, the Insurance Contracts Act 1984 (Cth) and the Privacy Act 1988. If the personal information and credit-related information is not disclosed to the Mortgage Insurer(s), it will not be possible for the Mortgage Insurer to process the credit provider's request for insurance and we may not be able to arrange or provide credit for you, or provide other services.

The Mortgage Insurers that we may disclose your personal information and credit-related information to are:

Genworth Financial Mortgage Insurance Pty Ltd who can be contacted and a copy of the privacy policy and credit reporting policy obtained on (02) 8248 2597 or <u>www.genworth.com.au</u>; and

QBE Lenders' Mortgage Insurance Limited who can be contacted and a copy of their privacy policy and credit reporting policy obtained on 1300 367 764 or <u>www.qbelmi.com.</u>

The privacy policies and credit reporting policies of the Mortgage Insurers contain information about how they collect, use, hold and disclose your personal information and credit-related information, how you may access the personal information and credit-related information those entities hold about you, how to seek correction of that information, how you may complain about a breach of your privacy, and how that complaint will be dealt with. **Information given about other people** If you have provided us with information about another individual (such as your employer, spouse, referee or solicitor), you must let them know that:

- We have collected their personal information to assess your application and manage any credit provided to you
- We may exchange this information with any parties set out in this document and our privacy policy
- We handle their personal information in the way set out in our privacy policy and that they can obtain a copy of Pepper's privacy policy at <u>www.pepper.com.au/privacy-policy</u> or by emailing <u>privacyofficer@pepper.com.au</u>.

Where you provide us with the personal information of another person, you confirm that you are authorised to provide these identification details to us on that person's behalf.

Overseas Disclosure We and our Mortgage Insurers may disclose your personal information, and credit-related information to overseas entities including related entities and service providers located overseas in the United Kingdom, European Union, Asia Pacific, United States of America and the Philippines. Overseas entities may be required to disclose information to relevant foreign authorities under a foreign law. More information on overseas disclosure may be found in the entities' privacy policies. Whilst we attempt to select and secure reputable offshore service providers, we are not liable for any breach or misuse of information sent offshore. An overseas entity may not be subject to privacy laws or principles similar to those which apply in Australia, and any information disclosed to an overseas entity may not have the same protection as under the Australian Privacy law. You may not be able to seek redress for any breach of your privacy which occurs outside of Australia.

Storage and Security We and our Mortgage Insurers may store your personal information and credit-related information in cloud or other types of networked or electronic storage and will take reasonable steps to ensure its security. However, it is not always practicable to find out where your information may be accessed or held, as electronic or networked storage can be accessed from various countries via an internet connection.

Verification of Income We may disclose your personal information to our mutually agreed intermediary, Verifier Australia Pty Ltd (Verifier) for the purposes of verifying your income. Verifier will then, on your behalf:

• request access to data that organisations hold about your superannuation contributions, payroll and employer. This request is made using your right of access to your personal information, in accordance with the Privacy Act 1988; and

• calculate your income and give Us a response about your income and employment.

Following this, We will use the information returned to Us from Verifier to assess your application with Us.

If your income can't be electronically verified, you'll be given an alternative option.

We will not disclose your personal information to Verifier until we have verified your identity.

You can ask Us to give you access to the data that Verifier obtains, and the response they give Us, at any time.

Verifier Australia Pty Ltd (Verifier) - more information about how Verifier uses, discloses, and stores your data is available here:

https://www.verifier.me/ https://www.verifier.me/privacy/

Credit Reporting Bodies We and our Mortgage Insurers may exchange your personal information and credit-related information with the CRBs listed below. The information may be included in reports that the CRBs give other organisations (such as other lenders) to help them assess your credit worthiness. Some of the information may adversely affect your credit worthiness (for example if you have defaulted on your loan) and accordingly, may affect your ability to obtain credit from other lenders.

Illion -Illion.com.au http://www.illion.com.au/privacy-policy

Experian Australia Credit Services Pty Limited experian.com.au http://www.experian.com.au/privacy-policy

Equifax Pty Limited equifax.com.au https://www.equifax.com.au/privacy

Electronic Communications Consent (ECC): I/We consent to the receipt of notices and other documents electronically. I/We nominate and authorise Pepper to act on instructions sent electronically by me/us, this consent and authority will apply to all communications permitted to take place electronically by law. I/We understand that upon giving this consent:

Pepper may no longer send paper copies of notices and other documents sent to me/us

I/we should regularly check my/our electronic communications for notices and other documents and ensure my/our email address/ residential address and contact numbers remains current (or as otherwise notified to Pepper).

Pepper may send the notices and other documents by email, or provide a notice in an email that the documents are displayed on and can be retrieved from a website; and

I/we may withdraw my/our consent to the giving of notices and other documents by electronic means at any time, by notifying Pepper in writing.

I/we understand that the provision of electronic documents does not alter my/our obligations under any terms and conditions of any credit contract. I/We have facilities to enable us to print the notice or other document sent to me/us electronically.

I/we understand that Pepper will send electronic communications to the email address for service you have nominated in your loan application.

Pepper Money Limited ABN 55 094 317 665 · Australian Credit Licence 286655 · a PO Box 6186, North Sydney NSW 2060 · t 1800 737 737 · w pepper.com.au

SIGNATURE AND DATE

I acknowledge and confirm that:

- · I consent to the use and disclosure of my personal information and credit-related information as set out above;
- where I provide personal information about any other person I am authorised by that person to do so;
- · personal information that I provide will be used for identity verification purposes; and
- personal information that I provide will be subject to an Information Match Request in relation to relevant Official Record Holder information, and that a corresponding Information Match Result will be provided via the use of third party systems.
- I/we consent to receiving notices and other documents from Pepper Money electronically to the email address for service nominated in the loan application as detailed in the Electronic Communications Consent (ECC) above.

Name (print)	Signature	
Date		
Name (print)	Signature	
Date		
Name (print)	Signature	
Date		
Name (print)	Signature	
Date		

Requirements and Objectives

(For Regulated Loans)

Complete if the loan is regulated and if unsure call us on 1800 737 737

APPLICATION DETAILS						
Application ID	ation ID					
Customer 1 Full Name:						
Email address for service of notices and other documents	Postal address for service of notices and other documents (PO Box addresses are not acceptable)					
What are the Requirements of *standard features, #must select at least						
	☐ Investment [#]] Offset	Variable* P&I Interest Only Redraw* Visa Debit Card Repay the Loan Early*				
If the customer requires intere	est only repayments o	n an Owner Occupied Loan, please provide reason(s):				
Loan Amount Sought: \$ Preferred Loan Term:						
Does the customer need to borro	w additional funds to me	et loan establishment fees, stamp duty and/or legal costs? OYes ONO				
If yes, please estimate the am	ount required \$					
Any other loan features requine the customer not covered abo						
WHAT ARE THE OBJE	CTIVES OF THE	CUSTOMER?				
Loan Purpose (select more than one if applicable)	Amount	Comments (including how the customer will benefit)				
1. Purchase	\$					
2. Refinance	\$					
		If the customer's preferred loan term above exceeds the current term remaining on their existing loan, please provide reason(s) (required)				
3. Construction	\$					
4. Renovations	\$					
5. Debt Consolidation	\$					
6. Business Purpose	\$					
7. Pay ATO Debt	\$					
8. Cash Out	\$					
9. Vacant Land	\$					
10. Other	\$					
TOTAL	\$					
Has any customer had any lat	e payments, loan arre	ears, or adverse credit history such as current or prior defaults or bankruptcies?				

If yes, please provide further details including a detailed explanation, date of occurrence and current status

Pepper Money Limited

POSSIBLE ADVERSE CHANGE TO FINANCIAL SITUATION

Does the customer plan or anticipate changes to their lifestyle, other than retirement, that will impact their current and future financial circumstances (e.g. taking unpaid leave, moving interstate, reducing their work hours)

Yes No

If yes, provide details including expected impact of anticipated changes, such as when they are likely to start and cease.

HOW DOES THE CUSTOMER INTEND TO REPAY THE LOAN AFTER THEY RETIRE?

Required if the customer is 50 years old or greater AND loan terms will extend beyond their 67th birthday AND security property is owner occupied.

Sale of business

Downsize principal place of residence

Sale of investment property

Lump sum from Superannuation

□ Income from other investments

- Recurring income from Superannuation
- Other, please specify below:

BROKER ACKNOWLEDGEMENTS

The customer(s) speaks and understands English fluently, if not, the interview was conducted in the following language which I am fluent in and the customer speaks and understands fluently.

I confirm all information provided to Pepper in relation to this customer's application for credit is/will be true and accurate.

I confirm I have discussed all costs and fees and charges involved in this transaction with the customer.

I confirm the customer understands the pros and cons of the product features selected above for their loan.

I confirm that the distribution of this product is consistent with the current Target Market Determination

Broker Signature

Broker Name

Date

CUSTOMER ACKNOWLEDGEMENTS

- Where I/we are consolidating or refinancing existing debts, I/we understand that repaying these debts over a longer term may cause more interest to be paid and equity in the subject property to build at a slower rate.
- By submitting this application, I/we consent to receiving notices and other documents from Pepper Money electronically and that electronic communications will be sent to the email address for service I/we have nominated in this loan application.
- I/we acknowledge that, Pepper Money may no longer send paper copies of notices, statements, disclosures and other documents to you.
- · I/we acknowledge that, I/we need to check our email regularly for notices, statements, disclosures and other documents.
- I/we acknowledge that, Pepper Money may send notices, statements, disclosures and other documents by email, or by emailing me/us to notify me/us that the document is displayed on, and can be retrieved from, a website.
- I/we acknowledge that, I/we can withdraw your consent to receiving notices, statements, disclosures and other documents electronically at any time.
- I/we understand that documentation may be requested to verify the information provided in this application.
- I/we understand and agree that Pepper Money may cancel or withdraw an application, approval or offer for credit facilities if it believes the particulars are not true and correct.
- This document accurately and fairly reflects my/our requirements and objectives for this loan application.

Name	Date	
Signature		
Name	Date	
Signature		